

# Eagleswood Township Regular Meeting Minutes May 18, 2015

**CALL TO ORDER**

The Regular Meeting of the Township Committee of the Township of Eagleswood was called to order by Mayor Debra Rivas at 07:00 p.m. Mayor Rivas led in the Salute to the Flag.

**ROLL CALL:** Roll Call was administered by Acting Municipal Clerk as follows:

COMMITTEE	PRESENT	ABSENT	LATE
Committee Member Pasternak	X		
Deputy Mayor Thomas	X		
Mayor Rivas	X		

Also present was Attorney Tom Monahan, Acting Municipal Clerk Lisa H. Hand, Temporary Chief Financial Officer Paula Bastian, Michael Garcia and Tom Lombarski with the Auditing Firm Ford Scott and Associates.

**STATEMENT - PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT**

“Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2015-07, has been published in the Tuckerton Beacon, Asbury Park Press and the Atlantic City Press, given to those having requested and paying for same, and posted on the Bulletin Board in the Municipal Building on January 08, 2015.”

**PRESS IDENTIFICATION**

None

**APPROVAL OF MINUTES**

April 27, 2015 - Regular Meeting

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

**PUBLIC COMMENT- Five Minute Limit (Please state name and address)**

MOTION- To Open Public Comment

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

Seeing no one from the public wishing to speak a motion to close Public comment was requested.

**MOTION** to close Public Participation was made by Deputy Mayor Thomas and seconded by Committee person Pasternak and unanimously carried.

**DISCUSSION**

None

**RESOLUTION**

2015-074

**TOWNSHIP OF EAGLESWOOD  
RESOLUTION 2015-074**

**RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE READING OF THE BUDGET BY  
TITLE ONLY**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been delivered to the County library, posted in the Township Municipal Building, with copies available to any persons requesting same, and

**WHEREAS**, the Acting Municipal Clerk has provided the affidavit from the County library of such delivery to the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey that the 2015 Municipal Budget be read by title only.

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

**PUBLIC HEARING ON 2015 MUNICIPAL BUDGET**

MOTION- To Open Public Comment

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

Mr. Garcia the Township Auditor along with Tom Lombarski from the firm Ford Scott and Associates was present at tonight's meeting to discuss any possible questions the Governing body or public may have.

Seeing no one from the public wishing to speak a motion to close Public comment was requested.

**MOTION** to close Public Participation was made by Deputy Mayor Thomas and seconded by Committee person Pasternak and unanimously carried

**RESOLUTION'S**

**2015-075**

**RESOLUTION 2015-075**

**RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,  
COUNTY OF OCEAN,  
STATE OF NEW JERSEY  
ADOPTING THE MUNICIPAL BUDGET FOR 2015**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Committee of the Township of Eagleswood, County of Ocean, State of New Jersey, that the 2015 Municipal Budget is hereby adopted.

**NOTICE**

NOTICE IS HEREBY GIVEN that the 2015 Budget was introduced and passed by the Township Committee on first reading at a meeting held on the 1st day of April, 2015 and was finally adopted by the Eagleswood Committee at a meeting held on the 18<sup>th</sup> of May 2015, after a public hearing was held with no one in opposition.

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

**2015-076**

**TOWNSHIP OF EAGLESWOOD  
RESOLUTION 2015-076**

**RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING SALARIES FOR THE VARIOUS POSITIONS**

**WHEREAS** the Township Committee of the Township of Eagleswood, County of Ocean, hereby establishes the following salaries for various officers and employees for the year 2015;

<u>POSITION</u>	<u>SALARY</u>
Chief Financial Officer 1/1/15 to 3/6/15	\$13,851.00 Yearly
Chief Financial Officer 3/16/15 to 12/31/15	\$47,000.00 Yearly
Clerk	\$18,240.00 Yearly
Committeeman	\$2,800.00 Yearly
Deputy Mayor	\$2,800.00 Yearly
Deputy Tax Collector/Typist	\$34,824.00 Yearly
Emergency Management Coordinator	\$2,132.00 Yearly
Environmental Clerk Typist	\$50.00 per Meeting
Equipment Operator/Driver	\$16.81 per Hour
Laborer	\$12.24 per Hour
Land Use Board Secretary	\$15,225.00 Yearly
Maintenance/Sewer Laborer	\$18.03 Hourly
Mayor	\$2,800.00 Yearly
Public Works Secretary	\$9,135.00 Yearly
Public Works Supervisor	\$52,466.00 Yearly
Registrar	\$3,045.00 Yearly
Secretary, Zoning/Code Enforcement	\$6,090.00 Yearly
Tax Collector	\$3,600.00 Yearly
Township Attorney	\$37,500.00 Yearly
Zoning/ Code Enforcement Officer	\$13,249.00 Yearly
Assessor	\$16,000.00 Yearly

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey that the salaries herein shall become effective immediately and are retroactive to January 1, 2015.

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

**2015-077**

**RESOLUTION 2015-077**

**RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING CHANGE ORDER 1 (FINAL) TO THE CONTRACT WITH COMPASS CONSTRUCTION,  
INC., TO PERFORM ALL WORK FOR THE 2014 DOCK ROAD PARK SUPERSTORM SANDY REPAIR  
PROJECT, OCEAN COUNTY, NEW JERSEY**

**WHEREAS**, the Township of Eagleswood awarded a contract on August 25, 2014 to Compass Construction Inc., in the amount of \$367,225.00.

**WHEREAS**, the Municipal Engineer has instituted a change order for items outlined in Change Order #1 (Final) attached, increasing the contract by \$9,585.00; and

**WHEREAS**, this Change Order increase the award of the contract to \$376,810.00; and

**WHEREAS**, the Chief Financial Officer had supplied the Municipal Clerk with a Certificate of Availability of Funds in the amount of \$367,225.00, initially, and a Certificate of Availability of Funds in the amount of \$9,585.00 for this Change Order.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Eagleswood, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the Change Order #1 (Final) increasing the original contract in the amount of \$9,585.00 to Compass Construction Inc.
2. That a certified copy of this resolution be provided to the Chief Financial Officer and the Municipal Engineer.

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

**BILL LIST**

2015-078

**RESOLUTION 2015-078  
RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
APPROVING PAYING OF THE BILLS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head and/or the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREOFRE, BE IT RESOLVED**, by the governing body of the Township of Eagleswood, County of Ocean, State of New Jersey that the voucher list submitted is hereby approved for payment in the total amount of:

**Current Fund \$355,228.33**  
**Sewer \$16,363.81**  
**Grants \$6.96**  
**Escrow \$409.29**  
**Dog \$0.00**

**General Capital \$49,159.50**

**Sewer Capital \$3,617.50**

**Grand Total \$424,785.39**

COMMITTEE	MOTION	2 <sup>nd</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	3				

### **COMMITTEE REPORTS**

Committee Person Pasternak advised that the Tax Assessor is still working on appeals and hopes to have a formal report next month.

Mr. Pasternak discussed the communication upgrade with the committee. He will be meeting with the Fire Company on June 10 and hopes to get some additional information to report back to the Committee. Currently there is a contract with Motorola for 2 years they are offering a 35% discount. Mr. Pasternak stated that all though the cost associated with this is not final he would expect the cost to be in the neighborhood of \$30,000.00 to \$50,000.00 to achieve this upgrade.

The Fire Department will be hosting the Kelly Miller Circus on June 5th there will be two shows 4:30 and 7:30 pm tickets are available thru out the Town at local businesses.

Mr. Pasternak advised we are still on schedule for the Grinder Pump bid opening. The opening is scheduled for May 27th at 11am and we are awarding the contract on June 10th.

Mr. Pasternak also wanted to remind everyone that the Memorial Day Ceremony is scheduled for Monday May 25 he would like to remind everyone to take a moment of silence and display your flags proudly.

Deputy Mayor Thomas advised that the Fence has been completed at the DPW garage. The Port-O-Potty is being scheduled to be delivered at the end of Dock Road. Mr. Thomas also reminded that we have a carry in and a carry out policy for trash and recycles at the Ramp and the end of Dock Road. Deputy Mayor Thomas stated that Rich is getting ready to auction off some of the equipment that is no longer being used by the Township.

Lastly Mr. Thomas was approached by Supervisor Rich Lombardo with regards to becoming certified in Waster Water Collection. The Mayor advised Deputy Mayor Thomas to ask Mr. Lombardo to put together a list showing the number of classes, the time frame (including days and hours) and the cost along with how long it will take for certification. After this information is reviewed they will discuss.

Mayor Rivas advised that the Township Wide Yard sale was very successful. The weather was great and it appeared that there were many people out looking for treasures.

Mayor Rivas advised that the Motor Cross Event was held this past weekend. It was the best one yet. The Eagleswood Township Recreation Committee raised over \$9200.00. Mayor Rivas gave out a Special thank you to: Michelle Sysol, Deb Snyder, Lisa Bond, Jim Pine, Paul Poklikuha, Kristen Pasternak, Madison Sysol , Tom Hand along with Lisa Hand and

Committee Person Mike Pasternak, she was extremely grateful for their support.

Lastly Mayor Rivas asked the Clerk to reach out to Rose Marie McCarthy with AtlantiCare Regional medical Center to discuss the Heart Heroes program, Mayor Rivas would like to see the Township get two (2) Automated External Defibrillator (AED) one to be housed at the Township building and one for the Fire Company.

**RESOLUTIONS**

2015-079

RESOLUTION 2015-079

A RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12

BE IT RESOLVED by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey, the pursuant to the Open Public Meeting Act, N.J.S.A. 10:4-6 st seq., it is necessary to convene an executive session to discuss its business pursuant to N.J.S.A. 10:4-12(b) specifically:

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

**Cancelled**

NOW, THEREOFRE, BE IT RESOLVED by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey as follows:

1. The Public shall be excluded from discussion concerning the hereinafter-specified subject matter
2. It is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality and if not then legally privileged.

**NEW BUSINESS:**

Committee Person Mr. Pasternak wanted to briefly discuss a recent article that he read in the NJ League of municipalities April 2015 edition. Sharing more than the important dates was the article title. Mr. Pasternak requested the Clerk to reach out to Buena Vista Township and obtain some additional information. Mr. Pasternak distributed to the Governing Body a copy of the Calendar from this year and past year that Buena Vista does. Mr. Pasternak would like to see Eagleswood Township work on getting something like this for our Town. After some brief discussion Mayor Rivas stated she was in support of the idea and felt that this would be something that needed a committee.

At this time the Governing Body welcomed Mr. Sillitoe into the meeting. The Governing Body had requested Mr. Sillitoe to attend this evening meeting to discuss the Code Enforcement concerns within the Township. Mr. Sillitoe holds the position of Code Enforcement Officer/Zoning Officer for Eagleswood Township.

After some discussion with how the Township is moving forward, Mr. Pasternak along with the Governing body requested Mr. Sillitoe work with Mr. Gaestel from Stafford Township with any unsafe structures which currently need addressing. It was also asked that Mr. Sillitoe keep the Township Clerk informed to what is being done. Mr. Sillitoe was asked to drive thru town and make any notes with properties that needed to have the grass cut, make sure correct zoning permits have been issued and to continue to address the concerns on Dock Road that still exist due to Super Storm Sandy. Mayor Rivas stated that if a Township Vehicle is needed arrangement can be worked out with the Supervisor of Public Works.

**ADJOURNMENT**

Without further comment and no more action necessary for this evening, Mayor Rivas called for a motion to adjourn. Committee Person Pasternak made a motion to adjourn at 08:02p.m., seconded by Deputy Mayor Thomas and unanimously carried. The meeting was adjourned.

Submitted By:

Lisa H. Hand, Acting Municipal Clerk