

Eagleswood Township Regular Meeting Minutes March 23, 2015

CALL TO ORDER

The Regular Meeting of the Township Committee of the Township of Eagleswood was called to order by Mayor Debra Rivas at 07:06 p.m. Mayor Rivas led in the Salute to the Flag.

ROLL CALL: Roll Call was administered by Acting Municipal Clerk as follows:

COMMITTEE	PRESENT	ABSENT	LATE
Committee Member Pasternak	X		
Deputy Mayor Thomas	X		
Mayor Rivas	X		

Also present was Attorney Tom Monahan, Acting Municipal Clerk Lisa H. Hand and Temporary Financial Officer Paula Bastian

STATEMENT - PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT

“Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2015-07, has been published in the Tuckerton Beacon, Asbury Park Press and the Atlantic City Press, given to those having requested and paying for same, and posted on the Bulletin Board in the Municipal Building on January 08, 2015.”

PRESS IDENTIFICATION

None

APPROVAL OF MINUTES

Special Meeting- March 3, 2015

COMMITTEE	MOTION	2 nd	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak	x		x				
Deputy Mayor Thomas					x		
Mayor Rivas		x	x				
		VOTE	2				

PROCLAMATION-

Mayor Rivas proclaimed the Week of April 12-18 as National Library Week and presented to Ocean County Librarian Christine Rodas a Proclamation on behalf of Eagleswood Township.

**Proclamation
NATIONAL LIBRARY WEEK 2015**

WHEREAS, libraries create potential and possibilities within their communities, campuses and school;

WHEREAS: libraries level the playing field for all who see information and access to technologies;

WHEREAS; libraries continuously grow and evolve in how they provide for the needs of every member of their communities;

WHEREAS, libraries and library staff open up a world of possibilities through innovative STEAM programming, Makerspaces, job-seeking resources and the power of reading;

WHEREAS, library staffs are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books;

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable

access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries and library workers and supporters across America are celebrating National Library Week.

THEREFORE, I, DEBRA A. RIVAS, Mayor of Eagleswood Township, proclaim National Library Week, April 12-18, 2015. I encourage all residents to visit the Ocean County Library this week to take advantage of the wonderful library resources available at your library.

**Debra A. Rivas, Mayor
Eagleswood Township**

Mayor Rivas also proclaimed the Week of April 12-18 as National Volunteer Week.

Proclamation
National Volunteer Week
April 12-18 2015

WHEREAS, Volunteers are citizens who perform unpaid work for those in need and for our community;
and

WHEREAS, almost 64 million people volunteer their time and talents nationally each year to the cause of their choice; and

WHEREAS, individuals and communities are at the center of social change, discovering their power to make a difference; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, volunteers are one of America's greatest assets in that they are dedicated to helping others and unselfishly give their personal time to make a difference.

NOW, THEREFORE BE IT RESOLVED, I Debra A. Rivas, Mayor on behalf of the Eagleswood Township Committee, encourage all of our residents to thank a volunteer and consider giving back to the community by joining those who choose to volunteer for the benefit of others and especially recognize members of the Eagleswood Township Volunteer Fire Company, Eagleswood Township Land Use Board, Eagleswood Township Environmental Commission, Eagleswood Township Recreation Committee and Eagleswood Township Economic Development Committee

AND BE IT FURTHER RESOLVED, I Debra A. Rivas, Mayor do hereby designate In the Township of Eagleswood April 12-18 2015 as

VOLUNTEER WEEK

Debra A. Rivas, Mayor

PUBLIC COMMENT- Five Minute Limit (Please state name and address)

MOTION- To Open Public Comment

COMMITTEE	MOTION	2 nd	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
		VOTE	2				

Mr. Dennis Cohalan - Dock Road

Mr. Cohalan addressed the Governing Body with regards to his property located on Dock Road. Mr. Cohalan is working with the Terry Caruso and the Green Acres Program. Eagleswood Township has been approached by Mrs. Caruso with regards to the Township managing this property. Mr. Pasternak stated that he has been in contact with Mrs. Caruso with regards to questions and concerns he has with regards to the property. Mrs. Caruso provided Mr. Pasternak with a Management and Use Agreement and this is something the Committee needs to discuss with the Attorney. Mr. Cohalan advised that he is under a time constraint and was hoping that he Governing Body would be able to make a discussion quickly. Mayor Rivas advised Mr. Cohalan that the Governing Body would need to discuss this among each other along with the advice of their Attorney. Mr. Cohalan asked if the Governing Body had interest in this? Mr. Thomas stated he had interest in this; however it was something that needed to be discussed further with regards to funding. Mayor Rivas advised Mr. Cohalan that they

would meet and discuss this with Mr. Monahan and we would be in touch with our decision.

MOTION to close Public Participation was made by Committee person Pasternak and seconded by Deputy Mayor Thomas and unanimously carried.

PUBLIC HEARING

NONE

INTRODUCTION OF ORDINANCE (First Reading)

None

PUBLIC HEARING OF ORDINANCE

None

ADOPTION OF ORDINANCE (Second Reading)

None

RESOLUTION'S

2015-048

TOWNSHIP OF EAGLESWOOD
RESOLUTION 2015-048

RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY APPOINTING ANNUAL TOWNSHIP POSITIONS FOR THE REMAINDER OF THE YEAR 2015

WHEREAS, N.J.S.A title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of compensation, Salary or wages of Certain Officers, Appointees and Employees of said Township;

NOW, THEREFORE BE IT RESOLVED, that the following Officer, Appointee and Employee is hereby appointed for the remainder of the 2015 Calendar year as follows:

POSITION	APPOINTEE
ADA Compliance Officer*	Paula Bastian
CDBG Representative Alternate*	Paula Bastian
PACO (Public Agency Compliance Officer)*	Paula Bastian
Certifying Officer*	Paula Bastian

BE IT FURTHER RESOLVED that employees whose positions are established by ordinance and/or State Statute remain in their respective positions without the necessity to be reappointed

* Denotes Non-Paying Positions

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent	Recuse
Committee Person Pasternak		x	x				
Deputy Mayor Thomas	x		x				
Mayor Rivas			x				
VOTE			3				

2015-049

TOWNSHIP OF EAGLESWOOD
RESOLUTION 2015-049

RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SIGNING OF CHECKS FOR THE REMAINDER OF THE CALENDAR YEAR 2015

WHEREAS it is required that the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey, authorize individuals to sign checks; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Eagleswood to authorize said signing of said checks as follows; and

BE IT FURTHER RESOLVED the authorization of the following signatures by any three (3) Officials for all checks except for payroll checks which will require two signatures. One signature must always be the signature of a Committee Person:

1. Debra A. Rivas
2. Michael J. Pasternak
3. Wayne Thomas
4. Paula Bastian, Temporary CFO
5. Lisa H. Hand, Acting Municipal Clerk
6. Sandra A. Cramer, Deputy Tax Collector

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent	Recuse
Committee Person Pasternak		X	X				
Deputy Mayor Thomas	X		X				
Mayor Rivas			X				
VOTE			3				

DISCUSSION

Deputy Mayor Thomas advised the Governing Body that he has spoken with Frank Little with regards to the Bid for the Sewer System (Grinder Pumps) they are finishing up the specs and this should be ready by the end of the week. Mayor Rivas requested the Clerk to contact Owen and Little and make sure before the bid is advertised that the specs have been reviewed by the Governing Body.

BILL LIST

2015-050

**RESOLUTION 2015-050
RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING PAYING OF THE BILLS**

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head and/or the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREOFRE, BE IT RESOLVED, by the governing body of the Township of Eagleswood, County of Ocean, State of New Jersey that the voucher list submitted is hereby approved for payment in the total amount of:

Current Fund \$513,517.75
Sewer \$1,625.04
Grants \$2,353.01
Escrow \$4,693.47
Dog \$3.60
General Capital \$00.00
Sewer Capital \$7,477.50

Grand Total \$529,670.37

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent	Recuse
Committee Person Pasternak		X	X				
Deputy Mayor Thomas	X		X				
Mayor Rivas			X				
VOTE			3				

COMMITTEE REPORTS

Mr. Pasternak advised that there will be a Pre-Construction meeting on Friday March 27 at 2PM regarding the Downtown Area Project. It was agreed upon by the Governing Body that the staging area for this project will be the Historical Society property on Rt. 9. Mr. Pasternak stated that there are some appeals coming in, currently there has been 4 received but we are expecting more. There will be a SHRED event held at the Municipal Building on April 11 from the hours of 9am and 1PM. AC Electric has notified us that they have begun the vegetation removal process. Mr. Pasternak attended the Roast Beef Diner sponsored by the Fire Company and thanked everyone who came and supported them. The Fire Company will be having the Circus on June 5th. Mr. Pasternak advised his next meeting the Fire Company is scheduled for June 10, he continues to work with them and hopes to have the Ordinance updated in the near future.

Mr. Thomas stated that Public Works has been busy with Snow removal. Rich and Kyle have been attending some training sessions.

Mr. Thomas suggested that we look into having the County come and grade Stone Road-Teal Road and Ally Ave. This would need to be done under Schedule C.

Mr. Pasternak asked to have the Schedule C budget reviewed.

Mayor Rivas thanked everyone who held with the Township Birthday Party. It was a great time. Mayor Rivas stated she recently attended the Edible Book Festival at Pinelands. Mayor Rivas along with other officials from the area were selected to be judges.

Lastly the Rental Ordinance was discussed. A letter has been drafted along with a list of potential property owners who receive their tax bills at a different location. The list will be reviewed again and letters will be sent out.

RESOLUTIONS

2015-051

RESOLUTION 2015-051

A RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12

BE IT RESOLVED by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey, the pursuant to the Open Public Meeting Act, N.J.S.A. 10:4-6 st seq., it is necessary to convene an executive session to discuss items authorized by N.J.S.A. 10:4-12(b) specifically:

(A) Matters Relating to Employment Relationship

NOW, THEREOFRE, BE IT RESOLVED by the Township Committee of the Township of Eagleswood, County of Ocean, State of New Jersey as follows:

1. The Public shall be excluded from discussion concerning the hereinafter-specified subject matter
2. It is anticipated that the deliberation conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality and if not then legally privileged.

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent	Recuse
Committee Person Pasternak	x		x				
Deputy Mayor Thomas		x	x				
Mayor Rivas			x				
VOTE			3				

At this Time Temporary Chief Financial Officer Paula Bastian excused herself from the meeting.

The Township Committee entered into Executive Session at 08:05 PM
 The Township Committee returned from Executive session at 08:39

NEW BUSINESS:

Resolution 2015-052

RESOLUTION NO. 2015 -052

RESOLUTION OF THE TOWNSHIP OF EAGLESWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY, TERMINATING THE FAMILY MEDICAL LEAVE PROVIDED TO MR. JOSEPH CRAIG

WHEREAS, Mr. Joseph Craig is an employee of the Township of Eagleswood; and
WHEREAS, Mr. Craig obtained Family Medical Leave during the year 2014; and
WHEREAS, based upon the review of Township policy, Mr. Craig was granted an additional twelve (12) weeks of Family Medical Leave during the year 2015; and
WHEREAS, Mr. Craig was notified by letter dated February 26, 2015, that his Family Medical Leave would terminate on March 27, 2015; and
WHEREAS, Mr. Craig was advised that if he wished to extend the time provided to him under the Family Medical Leave Act, that he was to advise the Township Committee of such a request; and
WHEREAS, Mr. Craig did forward a request to the Township Committee requesting an extension of his Family Medical Leave; and
WHEREAS, in support of his request for medical leave, Mr. Craig forward a letter from Dr. Krishna of S. J. Medical Associates, dated March 20, 2015, in support of his request. Attached hereto as Exhibit A is a copy of Dr. Krishna’s report; and
WHEREAS, after considering the information provided by Mr. Craig’s physician, and considering the needs of the Township, the Township Committee has determined not to renew the Family Medical Leave; and
WHEREAS, in view of the fact that Dr. Krishna is uncertain as to whether or not Mr. Craig will be able to return in four (4) months; and
WHEREAS, the Township Committee has decided to terminate the employment of Mr. Joseph Craig.
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Eagleswood, County of Ocean, State of New Jersey as follows:
 1. That the Family Medical Leave granted to Mr. Craig expires on March 27, 2015, and will not be extended.
 2. Mr. Craig is hereby terminated from his employment effective March 28, 2015.

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent	Recuse
Committee Person Pasternak		X	X				
Deputy Mayor Thomas	X		X				
Mayor Rivas			X				
VOTE			3				

Resolution 2015-053

The Governing body discussed the current Sewer Rates. It was agreed upon that the 2015 Sewer Rates will be raised \$25.00 per unit. An Ordinance will be prepared and will be ready for Introduction for April.

ADJOURNMENT

Without further comment and no more action necessary for this evening, Mayor Rivas called for a motion to adjourn. Committee Person Pasternak made a motion to adjourn at 08:50 p.m., seconded by Deputy Mayor Thomas and unanimously carried. The meeting was adjourned.

Submitted By:

Lisa H. Hand, Acting Municipal Clerk